

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
May 11, 2017

Public Notice posted May 10, 2017, 10:00a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the 11th day of **May, 2017** at **5:30p.m.** in the Wilburton City Hall Council chambers; President Terry Haynes presiding as Mayor Stephen Brinlee was absent. Rev T.J. Dewitt, Assembly of God Church, opened the meeting with a prayer followed by President Haynes leading the assembly in the Pledge of Allegiance to the flag.

ROLL CALL:

The City Clerk conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS: None

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF APRIL 13, 2017.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE APRIL 2017 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLL MAY 12 THROUGH JUNE 9, 2017.**

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO COMBINE AND APPROVE THE FIRST THREE ITEMS ON THE AGENDA: APPROVE THE MINUTES OF APRIL 13, 2017 REGULAR MEETING; APPROVE PAYMENT OF CLAIMS FOR APRIL 2017; AND APPROVE PAYMENT OF PAYROLLS MAY 12 THROUGH JUNE 9, 2017.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 4. DISCUSS AND TAKE ACTION TO APPROVE RESULTS OF THE FINLEY & COOK ANNUAL AUDIT FOR CITY OF WILBURTON FISCAL YEAR 2015-2016. Nate Atchinson Presenting.** Mr. Atchinson stated the original audit is conducted by Crawford & Associates with Finley & Cook reviewing and offering the official opinion and actual financial statement. He stated the audit is up to 60 pages, "gets longer each year." He then reviewed the audit, discussing each section. The results of the "Tests and Documents" is an unqualified, "Clean Opinion" which is the "best opinion you can get". The compliance steps were tested with "No Issues Found". Gave a clean opinion meaning there was no material weakness found when the system to track income and revenues was tested. They found no evidence of illegal acts, no problem with internal controls, nor evidence of fraud. "We received excellent cooperation from your staff; there was never any problem in getting information from them. The audit is real clean, went very well." Mr. Atchinson concluded. President Haynes asked how the City of Wilburton compared with condition of cities of same size. Mr. Atchison replied Wilburton does a great job of managing their reduced budget. Some others have been slow to respond to the income reduction. President Haynes stated the City is looking at fixing the sewer system and a few other large dollar projects and then asked how the audit would look to investors. Mr. Atchison replied it would look good when they looked at the City's method of tracking funds. President Haynes thanked Mr. Atchison for his report and then thanked the City Clerk and PWA Secretary for maintaining such good records. Councilman Littlejohn stated the City Council thanks all employees for their contributions.

MOTION BY LITTLEJOHN, SECOND BY MINGS, TO APPROVE RESULTS OF FINLEY & COOK ANNUAL AUDIT FOR FY 15-16.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

5. PROGRAMS AVAILABLE AT LATIMER COUNTY LIBRARY, SOUTHEASTRN PUBLIC LIBRARY SYSTEM. Shawna Busby, Head Librarian, Presenting. Ms. Busby introduced herself as the new Head Librarian since first of the year. She described several programs available for the young people: Summer Reading Programs will begin in a few weeks for toddlers, for elementary age, and one for high school age also. For adults there is an online program where not only books, but movies and tv shows are available. This library is part of a 15-library system so selections are tremendous. She invited each to visit and check out the library's books and programs. NO ACTION NECESSARY.

6. DISCUSS AND TAKE ACTION TO APPROVE BUDGET ADJUSTMENTS.

City Clerk Cindee Blankenship discussed individually the list of budget adjustments: 01 General Fund, 15 Capital Improvement; 20 Street & Alley Fund; 43 Community Development/Parks & Recreation; 43 Airport; and 50 CLEET.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE BUDGET ADJUSTMENTS AS PRESENTED.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7. DISCUSS AND TAKE ACTION TO APPROVE WAIVING VENDOR FEES FOR BELLE STARR FESTIVAL, 17 JUNE 2017. Debbie Vega, Presenting. Ms. Vega stated this is the third year for the rebirth of the Belle Starr Festival. The festival is now sponsored by the City and the Latimer County Coalition; previously was sponsored by Chamber of Commerce and Main Street Programs. Event is same weekend as the rodeo, but is only Saturday, beginning with the Belle Starr 5k Run at 7am and ending with the Parade at 2pm with many events in between held downtown. This request is a standard request for the one day festival.

Councilman Littlejohn asked Ms. Vega about the status of current grant applications. Ms Vega described each to include fruit trees for the Community Garden; Certified Healthy City events; and five WFD grant applications. She stated that Wilburton had again been Certified as a Healthful City which is part of the new acquisition of six tables for Joe Roberson Park.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE WAIVING VENDOR FEES FOR THE BELLE STARR FESTIVAL ON 17 JUNE.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8. NEW BUSINESS

None.

9. ADJOURN:

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO ADJOURN AT 6:02pm.

Upon roll call, members present voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5